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**American Council of Engineering Companies of South Carolina (ACEC-SC)**

**Emerging Leaders Board Application Form**

**Term: July 1, 2025 – June 30, 2028**

**Application Deadline: May 15, 2025**

**Notification: June 6, 2025**

**Emerging Leaders Board Mission Statement**

*ACEC-SC Emerging Leaders Board creates a path to executive leadership for industry professionals who are committed to providing fresh perspectives, continued learning, and professional development through social, educational, and volunteer opportunities.*

**Emerging Leaders Board Responsibilities**

* Emerging Leaders Board (ELB) Members will help the ACEC-SC Executive Board of Directors execute ACEC-SC’s strategic plans and mission.
* ELB Members will:
  + Grow diversity within ACEC-SC and actively strive for inclusion of all member firms and persons.
  + Promote the industry among higher education and K-12 students to increase awareness and to communicate opportunities related to the industry and ACEC-SC.
  + Select an initiative each year in line with the strategic plan, define that initiative, and work toward it in conjunction with the ACEC-SC Executive Board of Directors.
  + Attend called meetings to discuss engagement, improvements, and new ideas for ACEC-SC.
  + Participate in ACEC-SC committees, events, and volunteer engagements.
  + Represent ACEC-SC as Board Members conduct their daily business and encourage membership and participation to business associates in the industry.

**Emerging Leaders Board Priorities**

1. Input & New Perspectives
2. Socializing & Networking
3. Volunteering
4. Raising Brand Awareness
5. Professional Development & Growth
6. Political Advocacy

**Emerging Leaders Board Opportunities**

ELB Members will be provided the opportunity to:

* Grow their professional networks through participation in ELB meetings, committees, events, volunteer engagements, etc.
* Influence the direction of ACEC-SC through feedback to the ACEC-SC Executive Board of Directors and by executing the ELB initiatives.
* Gain greater knowledge of the industry through interaction with the day-to-day activities of ACEC-SC.
* Expand leadership capabilities by developing and implementing ELB goals and programming.

**Structure & Requirements of the Emerging Leaders Board**

ELB Members are expected to attend and actively participate in ELB meetings and events. There will be a minimum of eight meetings per year. Additional meetings may be called by the ELB President. ELB Members may not miss more than two consecutive meetings or removal from the ELB may be initiated upon approval from the ACEC-SC Executive Board of Directors.

There are twelve voting ELB positions, including three Executive Committee members (President, Vice President, and Secretary/Treasurer) and at least nine Directors. The Past President shall be a non-voting, ex-officio member of the Executive Committee

* Individuals are eligible to participate as full voting members of the ACEC-SC ELB if they are employees of any of the following as defined by the current Bylaws of ACEC-SC:
* Member Firm
* Professional Member
* Affiliate Member
* All ELB positions will serve a three-year term; officers/positions will rotate annually.
* Committees may vary year to year and will be determined based on annual strategic plan priorities and initiatives.
* A member or past member of the ACEC-SC Executive Board of Directors cannot serve on the ELB.
* The ELB President will serve as the ex-officio liaison to the ACEC-SC Executive Board of Directors and will be expected to provide current feedback from events, initiatives, and news between the boards.
* Applicants should have between 5 and 20 years of experience (no age limit); preference will be given to applicants who have successfully completed the ACEC-SC Future Leaders Program or other state equivalent.
* Applicants must provide approval from firm management acknowledging the requirements and expectations for serving on the ELB (see page 5).
* Applicants for the ELB will be evaluated and selected by the presiding ELB. Final appointments will be made by the ACEC-SC Executive Board of Directors at their meeting on June 5, 2025, and applicants can expect to hear results by June 6, 2025.
* **Each member must be from a different firm; there will be no two members from the same firm. The following firms are currently represented:** **AECOM, Michael Baker International, RK&K, Kimley Horn and Associates, Parrish & Partners, HDR, McCormick Taylor, Edwards Pittman, and ATCS**

**Emerging Leaders Board Application Form**

**Applicant Information:**

|  |  |  |
| --- | --- | --- |
| **Name:** |  | |
| **Firm/Title:** |  | |
| **Work Address:** |  | |
| **Work Phone:** |  | |
| **Mobile Phone:** |  | |
| **Email:** |  | |
| **Education:** |  | |
| **Years of Exp:** |  | |
| **Area of Practice:** |  | |
| **Future Leaders Class Year (if applicable):** | |  |

1. Briefly describe why you are interested in joining the Emerging Leaders Board.

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1. List your previous leadership experience (affiliations or organization to which you belong, role, and dates served).

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1. If you fall outside of the qualifications listed above, briefly describe why you are applying and why you believe you would be a good fit for the Emerging Leaders Board.

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1. What do you believe should be the two most important ELB priorities (reference above list), and what would you recommend to foster those priorities?

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1. If selected for the Emerging Leaders Board, which committee would you be most interested in supporting?

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|  | **Member & Organization Engagement**  *Plan and promote events that engage ACEC-SC members at all levels, including the annual Infrastructure Works Derby.* |
|  | **Professional Development**  *Oversee implementation of various ACEC-SC and ELB initiatives, including biannual Future Leaders program, scholarships, education events and outreach, and ELB continuity.* |
|  | **Communications**  *Coordinate with ACEC Executive Board of Directors Communications Committee to promote ACEC-SC and ELB through ACEC-SC website development/updates; preparing and reviewing materials for distribution to ACEC-SC membership; brainstorming and drafting social media content; and growing the ACEC-SC brand.* |

1. Would you like to participate on an ELB Committee even if you are not selected for a voting position on the Emerging Leaders Board?  **YES  NO**

**Applicant Acknowledgment of Terms and Service**

*I understand and accept the stated expectations and requirements of service on the Emerging Leaders Board. I understand failure to meet the stated expectations and requirements of service on the Emerging Leaders Board may result in my permanent dismissal from the Emerging Leaders Board. I understand resignation from the Emerging Leaders Board will result in a special case review by the ACEC-SC Executive Board of Directors should I choose to reapply for the Emerging Leaders Board for another term. By signing this document, I also recognize this form submission does not guarantee me a position on the Emerging Leaders Board and, if not selected to serve during the term stated on the top of this form, I must submit a new application for any future terms during which I may wish to serve, regardless of participation in any ELB Committee.*

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| **Applicant Name:** |  |
| **Signature:** |  |

**Principal/Management Approval**

*I understand and support the above nominee on their service to the Emerging Leaders Board, including time commitments, expectations, and requirements.*

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| --- | --- |
| **Principal/Manager Name:** |  |
| **Principal/Manager Signature:** |  |
| **Principal/Manager Email:** |  |

Submit application to:

Anne Heiler  
[anne@acecsc.org](mailto:anne@acecsc.org)